

Haines City Senior High Title I, Part A Parental Involvement Plan

I, Sue Braiman, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: "District and school based Parent Involvement Programs in Polk County will strive to build RELATIONSHIPS to create REAL family engagement for EVERY child, EVERY family, EVERY teacher, EVERY day."

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Haines City High School will provide each parent timely notice regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Notices will be sent home with the students listing all teachers' qualification status of all classroom teachers and paraprofessionals. You may also go to www.fldoe.org/educert/certificatelookup, to search for specific teacher certification.

Haines City High School will involve parents in the planning, review, and improvement of Title I programs including involvement in the decisions regarding funds for parental involvement.

All parents are encouraged to attend the monthly School Advisory Council (SAC) meetings to give input on various school programs. These (SAC) meetings will be held the first Thursday of every month at 7:30 AM in the Media Center. The council will continue to meet to evaluate and approve this plan throughout the school year.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Polk Migrant Education Program, also (IDEA) program	Haines City High School will work in conjunction with the migrant program to provide assistance to migrant families.
2	Parent Workshops	Volunteer teachers will hold informational sessions in their specialized subjects (Reading, Biology, Algebra, etc.) and teach parents how they can help their child in the subject being discussed.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting agenda and packet creation	Title I Facilitator	September 23, 2011	Parent Evaluation, Signed Compacts
2	Notification of Annual Meeting sent home with students	Title I Facilitator	September 23, 2011	Parent Evaluation, Sign In Sheets
3	Connect-Ed call to parents and advertisement on marquee and website	Title I Facilitator/Parent Involvement Facilitator	September 26, 2011	Parent Evaluation, Sign In Sheets
4	Annual Title I Meeting	Title I Facilitator/Parent Involvement Facilitator	September 27, 2011 5:30pm	Parent Evaluation, Sign In Sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Haines City High School will offer a flexible number of meetings and provide needed services, as requested. Meetings in addition to the Annual Meeting will also be provided at different times.

* SAC meetings will be held every first Thursday of the month at 7:30 AM in the Media Center. Parent Involvement events will be held throughout the school year during both morning and evening hours.

*Translators and child care will be available as needed.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Open House	Mel Gables	Coordinating with parents about rules and regulations of the school and student achievement/requirements.	Thursday, September 27th, 2010 Time: 5:30 pm	Parent Evaluation
2	2010 College / Postsecondary Planning Seminar - Information night	Kay Noble	To provide student awareness regarding availability of Colleges and Universities.	September 30th, 2011	Attendance sign-in sheet
3	Bilingual Parent Meeting	Missy Green	Inform and involve parents in using strategies at home to enhance student learning.	December 8, 2011	Attendance sign-in sheet
4	Parent Portal Training - To provide the opportunity for parents to daily monitor student's grades, attendance and discipline reports	Brenda DeLeon, Guidance Secretary, Leslie Paul, Carmen Perez, Shannon Ingram, Jessica Pezzula	Parents will be involved in their student's academic progress on a regular basis.	Continuously throughout the year	Percentage of parents who utilize portal
5	Parent/Teacher Workshop	Charles Wynne, Heidi Lawhorn, Tammy Weller, Marjorie Miles-Paz	Teachers work with parents on how to help their students be successful in Reading, Mathematics, and Science.	November 8, 2011	Parent Evaluation
6	Family Literacy Day	Missy Green	Building parent and student capacity in literacy	October 7, 2011	Parent Evaluation

Staff Training

Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Staff-wide Training	Mel Gables, Charles Wynne	Increase the level of parent communication between teachers and parents.	2011-2012 School year	Parent Evaluations
2	Effective Communication for Office Staff	Parent Involvement Facilitator	Making parents feel more welcome at the school to increase their participation	2011-2012 School year	Surveys and conversations with parents to determine their attitude about the school

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: *Activity- Parent Portal availability

*Specific Steps- Computer available in front office for parents with no other computer access

*Person Responsible- Title I Facilitator

*Timeline and Evaluation- 2011-2012 school year, usage log

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A);

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Response: Haines City High School will provide parents the following information:

Information about Title I programs -

Information about the School Parent Compact and School Parent Involvement Plan will be presented at the Title I annual meeting to be held September 27th, 2011. These documents will also be available on our school website <http://www.hainescityhighschool.com>.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Parents are invited to join the Leadership team and SAC committee. Volunteers are always welcome on campus.

Haines City High School will provide full opportunities for participation in parent involvement activities for all parents (including parents of children with limited English proficiency, disabilities, and migrant children).

Haines City High School has on staff several bilingual teachers as well as a Secretary and Para. With notification, we can provide a sign language translator.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
 Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.
[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.
[Uploaded Document](#)

Evaluation of the 2010-2011 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2010-2011 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	FCAT Parent Night- To review Florida Comprehensive Achievement Test	1	2	Keeping parents abreast of current FCAT test taking skills
2	2010 College / Postsecondary Planning Seminar - Information night	1	4	To provide student awareness regarding availability of Colleges and Universities
3	Parent Leadership Council - Informational meeting to discuss upcoming ESOL events	1	3	Inform and involve parents in the ESOL strategies
4	Parent Portal Training - To provide the opportunity for parents to daily monitor student's grades, attendance and discipline reports	1	1	Parents will be involved in their student's academic progress on a regular basis
5	ESOL Family Night - To provide information to parents on topics ranging from adult literacy to vocational programs available in our district	1	45	To enhance student progress through parent involvement and use of available resources

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2010-2011 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
1	Parent Leadership Team Meeting	1	8	- Increase the level of involvement of parents to become active in the decisions made at the school
2	Effective Communication for Office Staff	1	17	Making parents feel more welcome at the school to increase their participation

Barriers

Describe the barriers that hindered participation by parents during the 2010-2011 school year in parental involvement activities. Include the steps the school will take during the 2011-2012 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents ill-equipped to help children at home	Parent Workshops for Math, Reading, and Science - parents will be given tools to use to help their students excel in these areas.
2	Hispanic parents lacking value of a formal education	Literacy Field trip for parents and students to learn more about how to use strategies in the home to encourage literacy

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2010-2011 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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